

MISSION STATEMENT

The Local Chapter of the American Academy of Podiatric Sports Medicine at New York Collage of Podiatric Medicine strives to promote education and the enhancement of knowledge in the field of podiatric sports medicine. Our goal is to provide students an opportunity to advance their understanding of evaluation, treatment, management, and prevention of lower extremity injuries in sports and fitness through hands on experience, educational seminars and workshops. We believe that through this mission, we will positively affect the public's awareness of podiatric sports medicine and its promise to ensure health and safety in the active individual.

CONSTITUTION

Article I. NAME

Section 1:

The name of this association shall be the American Academy of Podiatric Sports Medicine, a local student chapter of the national parent chapter. The abbreviation of the organization shall be AAPSM.

Article II. MEMBERSHIP

Section 1: Members

All persons duly registered as students of the New York College of Podiatric Medicine and who have paid the membership fee shall be a member of AAPSM.

Section 2: Active Membership

Active membership is defined as any member that has paid the local and national membership fee and has attended at least two (3) events sponsored by either AAPSM or the local New York College of Podiatric Medicine Chapter.

Section 3: Membership Dues

Membership fees consist of a local fee that is used solely for the local chapter at the discrepancy of the executive board and the active chapter members. The remainder membership fee is necessary for each member to acquire status at the national level.

National dues are \$10 to be paid every academic year.

Article III: OFFICERS AND REPRESENTITIVES

Section 1: Executive Board

The executive board shall consist of the elected offices of: President, Vice President, Secretary, and Treasurer, and Faculty Advisor. The executive board shall meet as the officers deem necessary between general meetings. The purpose of these meetings will be to disseminate urgent information, discuss topics vital to running AAPSM, and to vote on action items whose decision cannot wait until the next general meeting.

Section 2: Voting Members of the Executive Board

Voting Members of the Executive Board include: President, Vice President, Secretary, and Treasurer.

Section 3: Non-Voting Members of the Executive Board

Faculty Advisor.

Section 4: Duties of the President:

The duties of the President shall include:

1. To preside over all meetings of AAPSM
2. To coordinate efforts amongst all chapter officers and members
3. To represent AAPSM at meeting of the New York College of Podiatric Medicine student leaders
4. To maintain communication with the National organization regarding events
5. To notify all members of meetings and/or important events
6. To appoint committees and committee chairs as he/she deems necessary
7. To submit reports to the other members of the council as to the progress of activities.
8. To write the end of the year budget report in conjunction with the Treasurer.
9. To assist with officer turnover at the end of his/her term.

Section 5: Duties of the Vice President:

The duties of the Vice President shall include:

1. Preside over all meeting of AAPSM in the absence of the President
2. In consultation with the President, to coordinate all lectures and workshops sponsored by AAPSM
3. In the absence of the President, to represent AAPSM at meetings of NYCPM student leaders
4. To submit reports to the President as to the progress of each activity
5. To assist with officer turnover at the end of his/her term.
6. In conjunction with the President, to coordinate all off-campus activities, community service projects, and fund-raisers of AAPSM

7. In the absence of the Secretary, to act as Historian at all AAPSM functions and obtain visual records of events

Section 6: Duties of the Secretary

The duties of the Secretary shall include:

1. To record minutes at all meetings
2. To maintain and type all correspondence for the organization
3. To maintain all records for the organization
4. To take role of members at all AAPSM functions
5. To act as Historian at all AAPSM functions and obtain visual records of events
6. To notify all members of upcoming events and deadlines in conjunction with the President
7. To maintain and submit a current list of members and their contact information to the President
8. To maintain access to the schedules of all NYCPM classes.
9. To assist with officer turnover at the end of his/her term.

Section 7: Duties of the Treasurer

The duties of the Treasurer shall include:

1. To handle all monies, checking accounts, and financial reports of AAPSM
2. To write the end of the year budget report with the President.
3. To handle all disbursements after chapter approval
4. To notify members of due date of national and local dues
5. To maintain and submit an accurate roster of membership to the President
6. To assist with officer turnover at the end of his/her term.

Section 8: Faculty Advisor

Upon assuming office, the newly elected AAPSM Executive Council shall select one (1) faculty member from the NYCPM faculty to serve in the capacity as Faculty Advisor. This position allows the Faculty Advisor to serve as a nonvoting member of the Executive Council and to advise the Executive Council of AAPSM as necessary.

Article IV: ELECTION OF OFFICERS

Section 1: Requirement to Run for Office

1. Candidates for the positions of President must be at least 2nd year NYCPM students, and an active local and national member of AAPSM as defined in Article II, Section 2.
2. Candidates for the position of Vice President, Secretary, and Treasurer must be at least a 2nd year student and have paid local and national dues
3. All candidates are require to speak for no more than two (2) minutes stating their intent to run for office

Section 2: Election of Officers

Election of officers shall take place during the week designated by the IPMSA Parliamentarian and IPMSA Executive Council. Only paid members are eligible to vote. Each member may cast only one (1) vote for each office. Election of officers shall be held by secret ballot. The decision is determined by a simple plurality of quorum. If there is a tie for first place, a run-off between only the tying candidates shall be held immediately. The new officers shall assume their offices after one month of officer transition or when the 3rd year students and outgoing officers begin their external clinical experiences.

Article V: FORFEITURE OF EXECUTIVE POSITION

Section 1: Proceedings

Any member of the Association may initiate impeachment proceedings against any voting member of the AAPSM Executive Council. The defendant shall be given the opportunity to plead his/her case (with or without legal assistance) before a closed (defendant may request an open) hearing of the voting members of the Executive Council. The accuser (initiator of the impeachment proceedings) must be present such that the accused may face and interrogate his/her accuser in the tradition of American jurisprudence. This hearing shall be called by the AAPSM President within two (2) weeks after charges have been filed. (This is only by secret ballot.) Grounds for impeachment shall include:

1. failure to resign office after being placed on academic or other probation
2. gross negligence in the performance of assigned duties
3. failure to uphold the ideals and ethics of the profession
4. attempting to misuse the power granted by the office
5. conviction of a felony by a court of law

In cases of academic or other misconduct as defined in the New York College Student Handbook, impeachment proceedings may begin only after the charges of misconduct have been confirmed by either New York Collage Committee on Academic Review and Promotion or the College's Judicial Committee, and the College administration.

Section 2: Privilege of Petition

When impeachment charges are filed, the Association President reserves the right to call for a petition of at least twenty-five (25) percent of the members of the Association who support said charges. If called for, the petition shall be presented to the President within one (1) week. Failure to produce said petition shall result in dismissal of all charges.

Section 3: Control of Proceedings

The AAPSM President shall conduct and interpret all aspects of said proceedings unless the President is being impeached. In such case, said powers and responsibilities are conferred upon the AAPSM Vice President.

Article V: OFFICER TRANSITION

Section 1: Proceedings

Officer transition shall commence immediately following the posting of election results. At this time newly elected officers shall assume 'elect' status. Transition meetings shall be initiated by the Current President and the President Elect.

Content of these meetings shall include:

1. Dissemination of information regarding the function of the AAPSM Executive Council.
2. Dissemination of information regarding the titles and duties of office such that each elect officer knows his/her duties as well as the duties of all of the other Executive Council Officers.
3. Review and revision of the AAPSM Constitution by both Current and Elect Officers.

Article VI: CONSTITUTIONAL REVIEW AND REVISION

Section 1: Constitutional Review

Constitutional review shall take place every year during officer transition. Current and elect officers shall review the constitution of AAPSM and determine if the document is able to provide guidance, stability and continuity through the ever changing world of podiatric medical education.

Section 2: Constitutional Revision or Amendment

If the joint efforts of the current and elect officers of AAPSM feel that revision of the constitution is necessary, revisions can be proposed by a three-one (3/1) concurrence of the voting members of the executive council or by a petition of 20% of the general membership of the AAPSM presented to the President. A full statement of the revision shall be disseminated to the voting members of the Executive Council. A concurrence of three-one (3/1) of the voting members of the Executive Council shall be necessary for the adoption of the revision or the amendment. The revisions or amendments shall take effect immediately or whenever specified in the specific revision or amendment.

Section 3: Signing of the Constitution

Upon concurrence that the reviewed and/or revised constitution is adequate, the constitution shall be signed by the current president and all elect officers and stored in the leadership materials of the Executive Council.

Article VII: MEETINGS

Section 1: General Meetings

General Meetings shall be held twice per quarter while school is in session. Until the next scheduled general meeting, members shall be notified by e-mail and/or in person.

Section 2: Special Meetings

The President may call a special meeting of all members and/or the Executive Board if he/she deems necessary to disseminate vital information before the next scheduled general meeting or for the purpose of conducting a lecture or workshop.

Section 3: Order of Business

The order of business shall be as follows:

1. Call to Order
2. Reading of the Minutes
3. Remarks from the President
4. Old Business
5. New Business
6. Officer Reports
7. Remaining Remarks
8. Questions/Comments
9. Adjournment

Section 4: Action Items

If there is no objection, an action item may be determined by General Consent. If a vote is requested, only paid members are eligible to vote upon action items. The votes will be determined by raising one hand. Unless otherwise stated, a vote is determined by simple majority quorum.

Article VIII: ANNUAL EVENTS

Section 1: Special Olympics of New York State Games

Dr. Langone (Southampton, NY), handles all arrangements for the event pertaining to Podiatric foot screenings and will supervise the members of the AAPSM that attend this event and provide general foot screenings for the SONY State Game participants.

Section 2: New York Half Marathon

This event occurs every year in July. Dr. Maharan is the contact person and event coordinator for this event. AAPSM members are needed to help work in the Medical Tents at this event.

Section 3: New York Marathon

This event occurs every year in November. Dr. Maharan is the contact person and event coordinator for this event. AAPSM members are needed to help work in the Medical Tents at this event.

Section 4: Boston Marathon

This event occurs every year in April. AAPSM members are needed to help work in the Medical Tent at this event.

Section 5: Sport Equipment Drive

This event occurs every year in October / November. All donated sports equipment will be donated to a local Children's Charity.

Section 6: Million Dollar Duck Race

This event occurs every year and AAPSM chapter will hold fundraiser to collect money for SONY. (Special Olympics New York).

Section 7: Workshops and Lectures

Workshops and lectures shall be planned by the members of the Executive Council, with or without the assistance of other student organization.

Workshops, lectures, and other events shall be held during the academic year.

Section 8: Intramural Soccer match:

A weekly soccer match will be played to allow all members to a means of physical exercise and "stress relieve".