



Greetings,

To request Registrar services including, education verifications, transcripts, state licensure forms, duplicate diplomas, or replacement ID cards, please use the attached link to access the “TouchNET” site to request these services. If the state you are applying to has forms that will need to be completed by the Registrar,

please email the forms to arice@nycpm.edu. State licensure forms can also be emailed. Please provide an email address if possible.

Education verifications can also be obtained from The National Student Clearinghouse. <http://www.degreeverify.org/> N.Y.C.P.M. school ID is: 002749-00

Graduate / former students must order National Board scores directly from Prometric / N.B.P.M.E.

Duplicate Diploma fee - \$85.00 * *Please note that there is a \$25.00 charge for expedited shipping (next-day /overnight. Please complete the duplicate diploma form to accompany this request.)*

Expedited shipping occurs once we receive the diploma after the 3-4 week processing time it takes for us to receive the document. Please use the “TouchNET” link below to make payments.

Click on the "TouchNet" hyperlink then click the NYCPM Auxiliary payment icon to begin the payment process.

Click Here: [TouchNet](#)

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